



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR-16C, DWARKA, NEW DELHI-110078**



(A State University Established by Government of NCT of Delhi)

Ref: GGSIPU/CVO /2023/ 469

Feb 21<sup>st</sup>, 2023

**CIRCULAR**

This is for the information of all the employees of the GGS IP University that they are governed under GGSIP Ordinance 32 -Code of Professional Ethics, Discipline, Penalty & Appeal Rules (Teaching Staff) and Ordinance 33 -Code of Conduct, Discipline, Penalty & Appeal Rules (Non-teaching staff). In addition to that, the employees are also governed by Rule 14 and Rule 16 of CCS (CCA) Conduct Rules 1964, which is elaborated below

**Rule 14. Public demonstrations in honour of Government servants**

*No Government servant shall, except with the previous sanction of the Government, receive any complimentary or valedictory address or accept any testimonial or attend any meeting or entertainment held in his honour; or in the honour of any other Government servant:*

*Provided that nothing in this rule shall apply to-*

- (i) *a farewell entertainment of a substantially private and informal character held in honour of a Government servant or any other Government servant on the occasion of his retirement or transfer or any person who has recently quit the service of any Government; or*
- (ii) *the acceptance of simple and inexpensive entertainments arranged by public bodies or institutions.*

*NOTE :- Exercise of pressure or influence of any sort on any Government servant to induce him to subscribe towards any farewell entertainment if it is of a substantially private or informal character and the collection of subscriptions from Class III or Class IV employees under any circumstances for the entertainment of any Government servant not belonging to Class III or Class IV, is forbidden.*

**Rule 16. Investment, lending and borrowing**

*(1) No Government servant shall speculate in any stock, share or other investment: Provided that nothing in this sub-rule shall apply to occasional investments made through stock brokers or other persons duly authorised and licensed or who have obtained a certificate of registration under the relevant law. Explanation - Frequent purchase or sale or both, of shares, securities or other investments shall be deemed to be speculation within the meaning of this sub-rule.*

*(2) (i) No Government servant shall make, or permit any member of his family or any person acting on his behalf to make, any investment which is likely to embarrass or influence him in the discharge of his official duties. For this purpose, any purchase of shares out of the quotas reserved*

for Directors of Companies or their friends and associates shall be deemed to be an investment which is likely to embarrass the Government servant.

(ii) No Government servant who is involved in the decision making process of fixation of price of an Initial Public Offering or Follow-up Public Offering of shares of a Central Public Sector Enterprise shall apply, either himself or through any member of his family or through any other person acting on his behalf, for allotment of shares in the Initial Public Offerings or Follow-up Public Offerings of such Central Public Sector Enterprise.

(3) If any question arises whether any transaction is of the nature referred to in sub-rule (1) or sub-rule(2), the decision of the Government thereon shall be final.

(4) (i) No Government servant shall, save in the ordinary course of business with a bank or a public limited company, either himself or through any member of his family or any other person acting on his behalf,- Page 12 of 21 CENTRAL CIVIL SERVICES (CONDUCT) RULES, 1964 (a) lend or borrow or deposit money, as a principal or an agent to, or from or with, any person or firm or private limited company within the local limits of his authority or with whom he is likely to have official dealings or otherwise place himself under any pecuniary obligation to such person or firm or private limited company; or (b) lend money to any person at interest or in a manner whereby return in money or in kind is charged or paid; Provided that a Government servant may, give to, or accept from a relative or a personal friend, a purely temporary loan of a small amount free of interest, or operate a credit account with a bona fide tradesman or make an advance of pay to his private employee; Provided further that nothing in this sub-rule shall apply in respect of any transaction entered into by a Government servant with the previous sanction of the Government.

(ii) When a Government servant is appointed or transferred to a post of such nature as would involve him in the breach of any of the provisions of sub-rule (2) or sub-rule (4), he shall forthwith report the circumstances to the prescribed authority and shall thereafter act in accordance with such order as may be made by such authority

This issues with the approval of the competent authority.

  
(Sunita Shiva)  
Registrar

**Copy to:-**

1. All Deans, and all Directors, GGSIPU
2. Controller of Examinations, GGSIPU
3. Controller of Finance, GGSIPU
4. Proctor, GGSIPU
5. In-charge, Library, GGSIPU
6. All Joint Registrars/ Dy. Registrars / Branch Heads/ Assistant Registrars/ Finance Officers / PRO.
7. Advisor, UWD, GGSIPU.
8. All Officers / Officials, GGSIPU.
9. A.R. to Vice Chancellor, GGSIPU, for kind information of the Hon'ble Vice Chancellor please.
10. A.R. to Registrar, GGSIPU, for kind information of the Registrar please.
11. Head, UITS – for uploading the same on the University website.
12. Office Copy